

## Subprocessor List

The current set of third-party providers we engage to deliver the service, with the categories of data each receives. Updated when subprocessors change.

### IntakeClean – Subprocessor List

Last updated: [YYYY-MM-DD]

This page lists the third-party subprocessors that may process Customer Personal Data on IntakeClean's behalf. We update this page whenever we add, remove, or materially change a subprocessor. Customers receive at least **thirty (30) days' notice** of new subprocessors and may object on reasonable data-protection grounds in accordance with the [Data Processing Addendum](#).

#### Always-on subprocessors

These subprocessors are required to deliver the core Service.

| Subprocessor                          | Service provided                                                                                                 | Categories of data                                                                                                                   | Region(s)                                                                               | Privacy / DPA                                                               |
|---------------------------------------|------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| Supabase, Inc.                        | Authentication, Postgres database hosting, object storage for uploaded documents, row-level security enforcement | Account credentials (hashed), profile, all Customer Content (uploaded documents, OCR transcripts, classification labels, audit logs) | United States (default region; verify current region in your Supabase project settings) | <a href="https://supabase.com/legal/dpa">https://supabase.com/legal/dpa</a> |
| [HOSTING / CDN PROVIDER e.g., Vercel] | Application hosting, edge network, deployment platform                                                           | Request metadata, IP, user-agent; transient document content during request handling                                                 | Global edge with primary regions in the United States and Europe                        | [link to provider's DPA]                                                    |

If you are hosted on Vercel, list Vercel here (Vercel Inc., DPA at <https://vercel.com/legal/dpa>). If you are self-hosting, list your hosting provider. Do not leave this row generic in production.

## **Conditionally enabled subprocessors**

These subprocessors are engaged only if the Customer or IntakeClean enables the corresponding feature.

| Subprocessor                             | When engaged                                                                                                                                   | Categories of data                                                                                                           | Region(s)                                                                                       | Privacy / DPA                                                                                                             |
|------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|
| Stripe, Inc.                             | When Customer pays for a subscription                                                                                                          | Billing contact, tokenized payment method, transaction metadata. <b>No card numbers</b> are stored on IntakeClean's systems. | United States (PCI Level 1 service provider)                                                    | <a href="https://stripe.com/legal/dpa">https://stripe.com/legal/dpa</a>                                                   |
| Resend, Inc.                             | When Customer uses the email-delivery feature (notifications, document-request emails to End-Clients)                                          | Recipient email address, message subject and body, send/delivery metadata                                                    | United States                                                                                   | <a href="https://resend.com/legal/dpa">https://resend.com/legal/dpa</a>                                                   |
| Twilio, Inc.                             | When Customer uses the SMS feature (re-upload reminders, document-request texts)                                                               | Recipient phone number, message body, send/delivery metadata                                                                 | United States                                                                                   | <a href="https://www.twilio.com/legal/data-protection-addendum">https://www.twilio.com/legal/data-protection-addendum</a> |
| Hugging Face, Inc. (Inference Providers) | When Customer enables <code>AI_PROVIDER=huggingface_provider</code> for ambiguous-classification escalation or AI-generated re-upload messages | OCR transcripts and (in the vision-model embodiment) normalized images of the relevant document, plus the prompt template    | United States; some inference is routed to provider partners — see Hugging Face's documentation | <a href="https://huggingface.com/privacy">https://huggingface.com/privacy</a> · DPA available on request                  |
| <b>[Customer-controlled]</b>             | When Customer enables <code>AI_PROVIDER=huggingface_endpoint</code>                                                                            | Same as Hugging Face                                                                                                         | Customer-determined                                                                             | Customer's own DPA                                                                                                        |

| Subprocessor                  | When engaged                        | Categories of data | Region(s) | Privacy / DPA              |
|-------------------------------|-------------------------------------|--------------------|-----------|----------------------------|
| <b>HF Inference Endpoint]</b> | and provides a private endpoint URL | row above          |           | with its endpoint operator |

## Sub-processors NOT used

We do not currently use:

- General-purpose ad-tech / cross-context behavioral advertising networks.
- Customer-data analytics that send Customer Content (or End-Client Content) off-platform.
- Generative-AI providers other than those listed above.

We do not transmit Customer Content to OpenAI, Anthropic, or Google Gemini. If we add such a provider in the future, we will provide thirty (30) days' notice in accordance with the DPA.

## Notification preferences

To be notified by email when this list changes, send your email address to [privacy@CONTACT EMAIL] with subject "Subprocessor change notifications." We will add you to the notification list and confirm. You can unsubscribe at any time.

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